**Government of Andhra Pradesh**

**Commissionerate of Collegiate Education**

**Academic & Administrative Audit (AAA) – 2022-23**

**FORMAT – I (COLLEGE PROFILE)**

**PART- A**

1. **Name of the College and Address**

 Government Degree College, Srungavarapu Kota, Vizianagaram (Dt.)

URL of Website : [www.gdcskota.ac.in](http://www.gdcskota.ac.in)

E- Mail : skota.jkc@gmail.com

Phone number : 0896626604

1. **Vision & Mission** :

To provide quality education while equipping the students with knowledge, skills and values

1. **Name of the Principal, email, and mobile Number**

Dr. Ch. Kesava Rao, chendakesavarao74@gmail.com 9490430356

1. **Name of the Vice-Principal, email, and mobile Number**

K. Vasudevarao dvasu063@mail.com 7207880690

1. **Name of the IQAC Coordinator, email, and mobile Number**

Dr. V. Sudheer sudheer.chinnee@gmail.com 9440703060

1. **Name of the Academic Coordinator, email, and mobile Number**

K. Vasudevarao dvasu063@mail.com 7207880690

1. **Year of Establishment**: 1984
2. **UGC 2(f) and 12 B status** (certificates to be verified): Yes
3. **Autonomous status** – No
4. **RUSA status** : 1.0 Going on
5. **College land and Plan details /documents**

 15 acre, S. No 149&157

1. **Affiliation status** : **Permanent / temporary (certificates to be verified)**

Arts & Commerce: Permanent, Science: Temporary

1. **AISHE Status** – Document: Submitted
2. **NAAC Status** -
3. Previous NAAC Cycle date and Month: 24 September 2014
4. Date of Expiry : 23 September 2019
5. Previous Grade and CGPA (certificates to be verified)

B, 2.18

1. **Status of peer team recommendations**

| S. No | Recommendations made | Recommendations fulfilled  |
| --- | --- | --- |
| 1 | College may re-introduce B. Sc Computer Science | B. Sc Computer Science Course has been introduced since 2021 |
| 2 | ICT facilities should be increased | 3 Digital and 1 Virtual Class rooms have been constructed and are in use |
| 3 | Special efforts to improve communication skills of the students | The revised English curriculum has special focus on Communication and Soft Skills and the I Semester English syllabus has been exclusively designed from that perspective |

Action taken report to be attached

1. Previous Recommendations of Academic Audit of the CCE

| No. of suggestions made  | No of suggestions implemented  |
| --- | --- |
| 06 | 04 |

Action taken report to be attached

1. NIRF Rank (if any) : No
2. ISO Certification: Yes Year: 2022
3. Awards & Achievements for the institution during the current Academic Year with details: UBA & YRC

 **PART-B**

1. **No. of Programmes Offered by the College**

| Year  | 2022-23 | List of Programmes | 2023-24 | List of Programmes |
| --- | --- | --- | --- | --- |
| Number of Programmes  | 5 | BA, BCom.BSc.(MPC)BSc.(MPCs) BSc.(CBZ) | 3 | BA Poli. Sci.BCom. GenBSc. Chemistry |

1. **No of Value Added Courses introduced (last two years)**

| Year  | 2021-22 | List of Courses | 2022-23 | List of Courses |
| --- | --- | --- | --- | --- |
| Number of Value Added courses | 1 | MS. Office | 1 | Tally ERP 9 |

1. **Details of teaching faculty**

| No of posts  | Sanctioned  | Working  | Vacancies  |
| --- | --- | --- | --- |
| Regular | 14 | 12 | 0 |
| PTL | 0 | 0 | 0 |
| Contract | 0 | 2 | 0 |
| Guest | 0 | 0 | 0 |
| Total | 14 | 14 | 0 |

1. **Qualifications of teaching staff**

| Teaching Staff | PG | M. Phil | Ph. D | NET/SET |
| --- | --- | --- | --- | --- |
| Regular |  |  | 6 | 6 |
| PTL |  |  |  |  |
| Contract |  | 1 |  | 1 |
| Guest |  |  |  |  |
| Total |  | 1 | 6 | 7 |

1. **Details of non- teaching faculty**

| No of posts  | Sanctioned  | Working  | Vacancies  |
| --- | --- | --- | --- |
|  | 3 | 3 | 0 |
| Total | 3 | 3 | 0 |

1. **Student strength particulars**
2. **During the last two years**

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| No. of students  | I | II | III | I | II | III |
| 148 | 120 | 62 | 49 | 143 | 112 |

1. **No of students appeared in the final year exams during the last two years**

| **Year**  | **2021-22** | **2022-23** |
| --- | --- | --- |
| **Programme wise** | **Appeared (A)** | **Passed (P)** | **%** | **A** | **P** | **%** |
| **BA** | 41 | 25 | 61 | 43 | 33 | 77 |
| **BCom** | 8 | 2 | 25 | 44 | 25 | 51 |
| **BSc** | 12 | 2 | 17 | 24 | 18 | 72 |
| **Total** | 61 | 29 | 48 | 111 | 74 | 67 |

1. **Teacher – student ratio (Current Year):** 1:28
2. **Infrastructure details** (Physical and Academic facilities of Criterion-IV)
3. Total no of class rooms : 10
4. Total no of laboratories : 2
5. Total no of digital classrooms : 3
6. Total no of virtual classrooms : 1
7. Total no of ICT enabled classrooms: 0
8. Total no of studios : 0
9. Total no of Computers, Student & Computers Ratio: 25, Ratio 13:1
10. Total no of printers : 2
11. Total no of scanners : 0
12. Total no of Xerox facility : 2
13. Total no of Wi-Fi routers : 5
14. Internet Bandwidth : 0
15. Seminar halls : 1
16. Auditorium : 0
17. Details of sports facilities : 2 acre play ground
18. Gymnasium (No of stations) : 1
19. Rooms for administration : 1
20. Water – RO facility : 0
21. Toilets for staff (Men/Women/Differently abled) : 1 + 1 + 0
22. Toilets for students (Men/Women/Differently abled) : 3 + 2 + 0
23. Divyangan friendly facilities (Ramps/Lifts/Softwares) : Ramp
24. No of fire extinguishers in the labs and corridors : 1
25. Solar energy details – LEDs , Green Audit Status : 10 KV, ISO
26. Library
27. No. of Books & Journals : 7354
28. Status of Automation : No
29. E-journals : N- List
30. Nlist subscription : Yes
31. Internet : No
32. Women’s waiting hall : 1
33. Grievance Reddressal Cell : 1
34. Health Centre : 0
35. ELL : 1
36. JKC Lab : 1
37. Computer Labs : 1

10. **Research:**

* No of collaborations / Functional MoUs

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of collaborations / MoUs | 0 | 0 |

* No of publications in UGC – CARE listed journals

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of Publications  | 0 | 1 |

* No of start-ups

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of start-ups  | 0 | 0 |

* No of patents

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of patents  | 0 | 0 |

* No of Research Guides

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of Research Guides  | 0 | 0 |

* No of Research Scholars

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of Research Scholars | 0 | 0 |

* No of Major/ Minor Research Projects

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of Major RPs | 0 | 0 |
| Number of Minor RPs | 0 | 0 |

* Incubation Centre/s: No
* Consultancy offered:

| Area | Organization (MoU) | Revenue Generated |
| --- | --- | --- |
|  |  |  |

1. **Policies prepared and implemented** : -
2. **No. of committees appointed**(provide links of meeting minutes and reports): **http://gdcskota.ac.in/userfiles/Constitution%20of%20Committes(1).pdf**
3. **Extension activities** (Current year )
4. No. of Extension activities in the Neighborhood for social and holistic development : 7
5. No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC : 21
6. No of Extension activities in collaboration with government agencies : 07
7. No of Extension activities in collaboration with Non-Governmental Organizations : 0
8. **Feedback, Student Satisfaction Survey mechanism adopted** : Online
9. **Alumni Association – involvement and activities**

Walking Track in the playground is contributed by Alumni

1. **Awards and achievements-current year** (to be verified - )
* **Students:** L. Demudu Naidu received award in Long Jump at National level
* **Staff :** Harita Mitra and Youth Red Cross Best Coordinator, UBA best intiator Awards for Kum B. Sandhya Rani, Lecturer in Political Science.
1. **Total no of scholarships and free ships** (Current Year) : 2022-23

**Total Amount** in Rs:- **9,61,669**

1. **Total no of capacity building and skill development activities conducted by the college (Current Year)**

| Teaching | 0 |
| --- | --- |
| Non –Teaching | 0 |

1. **Trainings conducted by JKC for competitive exams during the last two years**

 Training:

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of students registered  | 0 | 0 |
| Number of students trained  | 0 | 0 |
| a. from your GDC | 0 | 0 |
| b. from other colleges | 0 | 0 |

Placements:

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| No. of companies visited the campus | 0 | 1 |
| Number of students Placed  | 0 | 80 |
| a. from your GDC | 0 | 25 |
| b. from other colleges | 0 | 55 |

 **CSP**

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of students participated in CSP  | 148 | 49 |
| a)B.A  |  |  |
| b) B. Com |  |  |
| c) B.Sc |  |  |

 **INTERNSHIP**

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of students participated in internship  | 0 | 112 |
| a)B.A  | 0 | 43 |
| b) B. Com | 0 | 44 |
| c) B.Sc | 0 | 25 |

 **Type of internship**

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Total no of physical internships  | 0 | 112 |
| Total no of online internships | 0 | 0 |
| Total no of paid internships | 0 | 0 |

1. **Student Support and Progression**
2. Students Progression to Higher Education (Programme wise)

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of students  |  |  |
| 1. B.A
 | 0 | 5 |
| 1. B.Com
 | 0 | 0 |
| 1. B.Sc
 | 0 | 2 |

1. Employment (Programme wise)

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of students  |  |  |
| 1. B.A
 | 0 | 0 |
| 1. B.Com
 | 0 | 0 |
| 1. B.Sc
 | 0 | 0 |

1. Entrepreneurship (Programme wise)

| Year  | 2021-22 | 2022-23 |
| --- | --- | --- |
| Number of students  |  |  |
| 1. B.A
 | 0 |  |
| 1. B.Com
 | 0 |  |
| 1. B.Sc
 | 0 |  |

1. **Grants/funds received from (in Lakhs/Rs.)**
2. Government : 36,000
3. Non-governmental bodies : Nil
4. Individuals/ Philanthropists : Nil
5. CSR : Nil
6. Budget allocated for Infrastructure : Nil
7. Expenditure for Books & Journals : Nil

Budget Sanctioned Rs. \_\_36,000\_\_\_\_\_; Utilized Rs. 21,000\_\_\_

1. **Governance and Leadership**
* Institutional Perspective Plan (Next two years)
* No of policies developed by the Institution and details
1. **Contribution of IQAC**
* Incremental changes during the last two years

 Celebrated all important National and International Days and conducted rallies and awareness campaigns with the help of NCC Cadets and two Units of NSS Volunteers

1. **Best Practices of Institution**

1. Preparation and free distribution of study material of all subjects to all the students of the college

2. Adoption of three nearby rural villages and conduct of awareness programmes on literacy, gender equality, personal hygiene etc.

1. **Evaluative Reports of the Departments**

 Received

1. **For Autonomous Colleges**
2. Academic Council
* Last Academic Council meeting date
* Major decisions for enriching curriculum/Academics
1. Controller of Examinations
* Examination reforms proposed and implemented
* CIA
* Mechanism for addressing grievances
* Mechanism for transparency in setting up of Question papers
* Mechanism for appointing examiners
* Mechanism adopted to ensure the security of information
* CoE expenditure report with details
1. Board of Studies
* Mechanisms for updating curriculum
* Justification Reports for Curricular revamp
1. Governing Body
* Last G.B meeting date
* Major resolutions for administration
1. **College Handbook (to be uploaded on the college website):**

 Yes, maintained and uploaded

1. **College Magazine (to be uploaded on the college website)**

Yes, maintained and uploaded

1. **Monthly News Letters(to be uploaded on the college website)**

Yes, maintained and uploaded

1. **Departmental meeting Minutes Registers (to be verified)**

Yes, available

1. **Reports of various committees (to be verified)**

Yes, available

1. **CPDC/Finance Committee Meeting Minutes Registers (to be verified)**

Yes, available

1. **Implementation status of Biometric Attendance and TLP Reports (to be verified):** Yes, available